

MEMORANDUM OF UNDERSTANDING (MOU)

Between

JEFFERSON COUNTY PUBLIC HEALTH

And

**JEFFERSON HEALTHCARE
DISCOVERY BEHAVIORAL HEALTHCARE
EAST JEFFERSON FIRE RESCUE
PORT TOWNSEND POLICE DEPARTMENT
JEFFERSON COUNTY SHERIFF'S OFFICE
JEFFERSON COUNTY PROSECUTORS OFFICE
SAFE HARBOR RECOVERY CENTER / BEACON OF HOPE
BELIEVE IN RECOVERY
OLYMPIC PENINSULA HEALTH SERVICES**

PURPOSE AND SCOPE

The purpose of the Health Resources and Services Administration (HRSA) RCORP-Planning project is to support prevention of and treatment for substance use disorders, including opioid use disorder (OUD). The overall goal of the program is to reduce the morbidity and mortality associated with opioid overdoses in high-risk, rural communities by strengthening the capacity of multi-sector consortia to address one or more of three focus areas at community, county, state, and/or regional levels: (1) prevention—reducing the occurrence of opioid addiction among new and at-risk individuals, as well as fatal, opioid-related overdoses, through community and provider education and harm reduction measures, including the strategic placement of overdose-reversing devices, such as naloxone; (2) treatment—implementing or expanding access to evidence-based practices for OUD treatment, such as medication-assisted treatment (MAT); and (3) recovery—expanding peer recovery and treatment options that help people start and stay in recovery.

Jefferson County Public Health has been awarded an RCORP-Planning grant that will benefit Jefferson County, WA. The purpose of the Behavioral Health Consortium (BHC) project is a planning effort that will work towards developing a comprehensive plan for a Crisis Stabilization Center or other feasible option to be located in Jefferson County, WA for residents suffering from Opioid Use Disorder and Behavioral Health related issues.

DURATION

This MOU shall become effective upon signature by the duly authorized representatives of the Consortium Members and Jefferson County Public Health and will remain in effect at least for the duration of the funding period for the Behavioral Health Consortium (BHC) project, unless modified by mutual consent and executed in writing by the authorized representatives of all parties.

ROLES AND RESPONSIBILITIES OF JEFFERSON COUNTY PUBLIC HEALTH

JCPH is a local government organization located in Jefferson County, Washington, whose mission is to protect the health of all Jefferson County residents by promoting safe, healthy communities and environments and includes helping eradicate risk factors and generate positive change and opportunity for residents of Jefferson County. JCPH brings an expertise evident in their leadership of the existing Network's development to date.

As the RCORP-funding recipient, Jefferson County Public Health will undertake the following activities:

- Administer HRSA funds on behalf of the Behavioral Health Consortium (BHC) project in a manner consistent with federal grant guidelines.
- Facilitate collaboration toward the completion of the goals, objectives, activities, management, and evaluation of the Behavioral Health Consortium (BHC) project, as submitted for HRSA funding.
- Provide a designated representative to be seated on the Behavioral Health Consortium (BHC) to provide oversight and insight on all components of the project.

ROLES AND RESPONSIBILITIES OF CONSORTIUM MEMBERS

Each of the Consortium Members brings a unique perspective and extensive expertise on the needs and challenges associated with providing services and support to residents of Jefferson County who suffer from OUD/BH. They will work together to develop a plan to address OUD/BH related issues and solutions in the county. A list of Consortium Members' specific expertise pertinent to the project is attached as [Appendix A](#).

All parties to this MOU shall commit to undertaking the following activities:

- Work together as Consortium members to explore potential solutions that will address the County's need to provide improved access to OUD and Behavioral Health services.
 - Initial explorations will focus on the feasibility of a Crisis Stabilization Center located in Jefferson County—deemed to be the best service model for Jefferson County.
 - If this approach is deemed feasible, the Consortium will move on to develop an Implementation Plan for a Jefferson County Crisis Stabilization Center (CSC).
 - If the CSC option doesn't appear feasible, the Consortium will move on to develop another option to address the same challenge.
- Ensure all activities are conducted in compliance with all applicable State, Federal and Local Laws, rules and regulations.

- Treat shared information as confidential and agree not to disclose shared information to unauthorized entities.
- Disclose any conflict of interest that may arise in the course of Behavioral Health Consortium (BHC) project activities.
- Attend or provide a designated representative to attend all Behavioral Health Consortium (BHC) meetings and scheduled events, including monthly planning meetings.
- Be responsible for each of their own respective expenses. There will be no reimbursement for any costs incurred in the delivery of the Behavioral Health Consortium (BHC) project.
- Protect patients and comply with all Health Insurance Portability and Accountability Act and federal requirements.

MUTUAL INDEMNITY

To the extent of its comparative liability, each party agrees to indemnify, defend and hold the other parties, their elected and appointed officials, employees, agents and volunteers, harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, for any personal injury, for any bodily injury, sickness, disease or death and for any damage to or destruction of any property (including the loss of use resulting therefrom) which are alleged or proven to be caused by an act or omission, negligent or otherwise, of its elected and appointed officials, employees, agents or volunteers. A party shall not be required to indemnify, defend, or hold the other party or parties harmless if the claim, damage, loss or expense for personal injury, for any bodily injury, sickness, disease or death or for any damage to or destruction of any property (including the loss of use resulting therefrom) is caused by the sole act or omission of the other party. In the event of any concurrent act or omission of the parties, negligent or otherwise, these indemnity provisions shall be valid and enforceable only to the extent of each party's comparative liability. The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the parties cannot agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration. The indemnification obligations of the parties shall not be limited in any way by the Washington State Industrial Insurance Act, RCW Title 51, or by application of any other workmen's compensation act, disability benefit act or other employee benefit act. Each party hereby expressly waives any immunity afforded by such acts to the extent required by a party's obligations to indemnify, defend and hold harmless another party. A party's waiver of immunity does not extend to claims made by its employees directly against the party as employer. The foregoing indemnification obligations of the parties are a material inducement to enter into this MOU and have been mutually negotiated between the parties.

GOVERNING STRUCTURE

Consortium members agree to support the by-laws of the Consortium, which are attached as [Appendix B](#). Meetings of the Consortium will be chaired/facilitated by Project CoDirectors.

USE OF BEHAVIORAL HEALTH CONSORTIUM (BHC) NAME

No party will use the name or logo of the Behavioral Health Consortium (BHC) project in any advertisement, press release, or other publicity without written prior approval of Jefferson County Public Health. Jefferson County Public Health has the right to acknowledge Consortium Members' support of the work performed under this MOU in public communications.

TERMINATION

It is mutually understood and agreed by and among the parties that Consortium Members will provide at least 30 days' notice of the intention to withdraw from the Behavioral Health Consortium (BHC). If a Consortium Member chooses to withdraw, said Member commits to making arrangements to complete assigned or pending activities before termination.

TERM OF AGEEMENT


This MOU will be effective upon the signature of each authorized representative listed in this agreement and will remain in effect until such time as it may be dissolved by mutual agreement of all existing parties, but at least for the duration of the funding period for the Behavioral Health Consortium (BHC) project. This agreement may only be extended in writing and signed by all parties. Parties indicate agreement with this MOU by their signatures. New members may be added to the Consortium with the agreement of current members and by the addition of the new member organization's name, representative and signature to the signature pages of this agreement.

(SIGNATURES ARE ON THE FOLLOWING PAGES)

SIGNATURES

IN WITNESS THEREOF, the parties have executed this agreement as follows:

JEFFERSON COUNTY PUBLIC HEALTH (JCPH)



Vicki Kirkpatrick, Public Health Director
Jefferson County Public Health
615 Sheridan Street, Port Townsend, WA 98368
vkirkpatrick@co.jefferson.wa.us / 360-385-9409

Date: 8/21/19


JEFFERSON HEALTHCARE (JHC)



Michael Glenn, Chief Executive Officer
Jefferson Healthcare
834 Sheridan Street, Port Townsend, WA 98368
mglen@jeffersonhealthcare.org / 360-385-2200

Date: 8/20/19

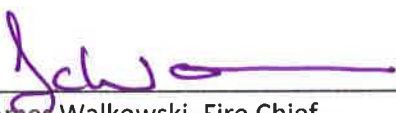
DISCOVERY BEHAVIORAL HEALTH (DBH)



Natalie Gray, Chief Executive Officer
Discovery Behavioral Health
884 West Park Ave, Port Townsend, WA 98368
natalieg@discoverybh.org / 360-385-0321 x301

Date: 8/21/19

EAST JEFFERSON FIRE RESCUE (EJFR)



James Walkowski, Fire Chief
East Jefferson Fire Rescue
24 Seton Road, Port Townsend, WA 98368
jwalkowski@ejfr.org / 360-385-2626

Date: 8/21/19

PORT TOWNSEND POLICE DEPARTMENT (PTPD)



Date: 10/2/19

Mike Evans, Police Chief
Port Townsend Police Department
1925 Blaine St #100, Port Townsend, WA 98368
mevans@cityofpt.us / 360- 385-2322

JEFFERSON COUNTY SHERIFF'S OFFICE



Date: 10/2/19

Joe Nole, Sheriff
Jefferson County Sheriff's Office
81 Elkins Rd, Port Hadlock, WA 98339
JNole@co.jefferson.wa.us / 360-385-3831

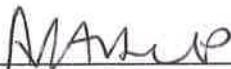
BELIEVE IN RECOVERY



Date: 8-27-19

Gabbie Caudill, Clinical Director
Believe in Recovery
211 Taylor St, Suite 20, Port Townsend, WA 98368
believeinrecovery@live.com / 360-385-1258

OLYMPIC PENINSULA HEALTH SERVICES (OPHS)



Date: 8/27/19

Annie Failoni, Clinical Director
Olympic Peninsula Health Services
661 Ness Corner Rd, Port Hadlock, Washington 98339
micah@ophsmail.com / 360-912-5777

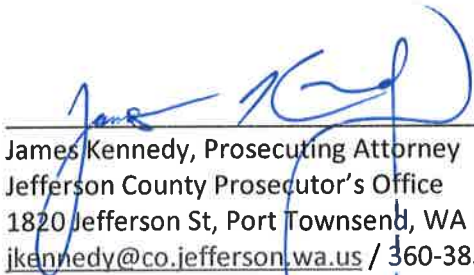
SAFE HARBOR RECOVERY CENTER / BEACON OF HOPE



Ford Kessler, President and CEO
Safe Harbor Recovery Center/Beacon of Hope
686 Lake St, Port Townsend, WA 98368
fordk@safeharborrecovery.org / 360-385-3866

Date: 8-27-2017

JEFFERSON COUNTY PROSECUTOR'S OFFICE



James Kennedy, Prosecuting Attorney
Jefferson County Prosecutor's Office
1820 Jefferson St, Port Townsend, WA 98368
jkennedy@co.jefferson.wa.us / 360-385-9180

Date: 27 Aug 2019

APPENDIX A: CONSORTIUM MEMBERS' EXPERTISE PERTINENT TO THE PROJECT

- **Jefferson County Public Health (JCPH)** brings an expertise evident in their leadership of the existing Network's development to date. Through the authority of the designated County Health Officer, JCPH has legally mandated oversight of all things pertaining to the health of Jefferson County residents. They will lead the proposed project, be responsible for financial reporting, and ensure all goals and timelines are met.
- **Jefferson Healthcare (JHC)** is a Critical Access Hospital and provides services to the whole of Jefferson County, and emergency services to residents suffering from OUD/MH-related issues. There is currently no Crisis Center outside of the Emergency Room in the County.
- **East Jefferson Fire Rescue (EJFR)** plays a vital role in providing services to County residents, including provision of medical services in the field, transporting them to the hospital emergency room or assisting them in reaching and obtaining services from Crisis Centers outside the County.
- **Discovery Behavioral Health (DBH)** is the single Behavioral Healthcare service in the area that accepts Medicaid patients, and collaborates with Jefferson Healthcare to provide Behavioral Health services to residents.
- **Port Townsend Police Department (PTPD)** is a city law enforcement agency, often first line responders to OUD/BH situations in Port Townsend.
- **Safe Harbor Recovery Center / Beacon of Hope** provides non-court-related substance abuse and alcohol rehabilitation and counselling services in Jefferson County.
- **Believe in Recovery** is a private substance abuse rehabilitation service with regular and intensive outpatient treatment and counseling services, including cognitive/behavioral therapy.
- **Olympic Peninsula Health Services (OPHS)** is a community stakeholder private treatment and recovery service with MAT services for those with opioid use disorders. OPHS works in cooperation with criminal justice, county jail, Jefferson County Therapeutic Courts, Public Health and other public and private faith-based treatment and recovery organizations.
- **Jefferson County Sheriff's Office** is a county law enforcement agency, often first line responders to OUD/BH situations in Jefferson County.,
- **Jefferson County Prosecutor's Office** represents the criminal justice perspective within Jefferson County's Therapeutic Courts, including Behavioral Health Therapeutic Court and Drug Therapeutic Court.

APPENDIX B:

BYLAWS OF BEHAVIORAL HEALTH CONSORTIUM (BHC)

PREAMBLE

This team will work to plan and develop a Consortium of community members that will improve the mental healthcare of Jefferson County. These members will develop a plan to provide improved mental health care to the community.

NAME

This organization will be named Behavioral Health Consortium (BHC).

MEMBERSHIP

From each agency represented in the Consortium, there shall be one (1) voting member, with the ability to make decisions for their organization. Members shall be entitled to vote only upon those matters related to the activities covered by this team. Ad Hoc members can be invited to meetings but in a non-voting capacity. Decisions will be made by consensus. If the Consortium is unable to reach consensus on an issue, a vote will be held (one vote per member) and decided by a simple majority of members present.

MEETINGS OF MEMBERS

Regular Meetings. The regular meeting of the members shall be held at such time and place as the team may determine. Such meetings shall be for the purpose of scanning, development and planning. This team will meet at least monthly and also may determine the need for special meetings as necessary.

Remote Communications. The team may determine that one or more meetings of the Members shall be held solely, or permit participation, by means of remote communication. Such authorizations may be general or confined to specific instances. Members will be allowed to vote by phone.

Quorum. A quorum will be at least 60% percent of the Consortium members before business can be transacted or motions made or passed.

Notice. An official meeting requires that each member have notice at least 3 days in advance.

Attendance. A member shall be dropped for excess absences from the team if s/he or their alternate has three unexcused absences from meetings. In a year, a member may be removed for other reasons by a three-fourths vote of the remaining members.

Officers and Leadership. No officers will be needed for this Consortium. The meetings will be facilitated, and minutes taken, by the CHIP staff.

AMENDMENTS

These Bylaws maybe be amended when necessary by a 75% majority of Consortium members. Proposed amendments must be submitted to the team members at least 10 days prior to the meeting and to be sent out with regular announcements.

These Bylaws were approved by the Behavioral Health Consortium (BHC) on August 8th, 2019.